

# ANNUAL REPORT 2023/2024

**Annual General Meeting for the period  
31st March 2023 to 31st March 2024  
18 August 2024  
12 mid-day**

Tewkesbury RFC  
The Moats  
Gander Lane  
Tewkesbury  
GL20 5PG



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# AGENDA

**AGM 18 AUGUST 2024 12 NOON**

The business of the Annual General Meeting shall be:

## **AGENDA**

- Welcome and approval of attendees eligible to vote and apologies
- Approval of Minutes of the 2022/23 Annual general Meeting and Matters Arising
- Chairman's Report
- Financial Report
- Rugby Reports
- Clubhouse Report
- Club Development
- Membership
- Nominations and approval of Life Members
- Election of Honorary Secretary & Honorary Treasurer
- Confirmation of the Management Committee members and Officers of the Club
- AOB



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# GOVERNANCE

Mark Woodham and James Arnold have confirmed that they will not continue to stand as Honorary Secretary and Honorary Treasurer on the Management Committee. Nominations for Honorary Secretary and Honorary Treasurer should be submitted to the Management Committee prior to the AGM. Details of these positions can be found on our website under news section.

## MANAGEMENT COMMITTEE

For the period August 2023-August 2024

David Randall - Chairman  
Mark Woodham - Honorary Secretary  
James Arnold - Honorary Treasurer  
Martin Thomas - Director of Rugby  
Jess Coombs - Women's Rep  
Kaia Hillsmith - Women's Rep  
Rich Barber - Junior Chairman  
Gill Mould - Communications Officer  
Jamie Burn - Health & Safety Officer  
Rich Johns - Membership Secretary  
Mark Goodridge  
Adrian Bishop

## DIRECTORS

Michael Warner - President  
Mark Woodham  
Adrian Bishop  
Kevan Watkins  
David Bull  
Nick Smith

## MANAGEMENT COMMITTEE

For the period August 2024 - August 2025

David Randall - Chairman  
Vacant - Honorary Secretary  
Vacant - Honorary Treasurer  
Martin Thomas - Director of Rugby  
Laura King - Women's Rep  
Teri Watkins - Women's Rep  
Rich Barber - Junior Chairman  
Bill Neild - Walking Rugby Rep  
Jamie Burn - Health & Safety Officer  
Rich Johns - Membership Secretary  
Mark Goodridge  
Adrian Bishop

## DIRECTORS

Michael Warner - President  
Mark Woodham  
Adrian Bishop  
Kevan Watkins  
David Bull  
Nick Smith



**TEWKESBURY RFC**



# A WORD FROM THE CHAIR

The last financial year has been a challenging year. Like everyone the cost of living impacts us just like everyone else, but it's also been a year where we have seen some great successes.

The appointment of Rory Teague as head coach saw a real step change in not only our culture but also in the results on the pitch. Our women's team, whilst not getting a lot of match time last season, have also continued to grow in terms of numbers and along with our junior section, which has seen a growth of 10% over the previous season, coupled with the success of our Colts team we are certainly in a strong position.

Unfortunately Rory will not be leading us into the 24/25 season as he is moving out of the area. His knowledge and experience that he has brought to the club has been tremendous and he has had a huge impact on the club and we will certainly miss him.

We've also seen a lot of investment in our grounds (more detail in our ground report), thanks to some hardwork, but we need to be clear there is still more to be done and money from grants is getting more and more scarce. A huge amount of work goes into grant applications and it is disheartening when we aren't successful, but thankfully Mark and Gill are not deterred and move on to the next one.

Sadly we have a few members of the Management Committee who have told us that it is not their intention to stand again. Mark Woodham will step down as Honorary Secretary but will continue to remain a Director. James Arnold as Honorary Treasurer who has been the driving force during his tenure in ensuring that our finances are controlled through a professional accounts package and ensured and managed the funds that we do have are all managed against budgets. We thank them both for the time and commitment during their tenure.

Gill Mould will also not be re-standing on the Management Committee but will continue to work with Dan on a voluntary basis to help with the day-to-day running of the operations side of the business as well as helping with communications.

Sitting on the Management Committee cannot be taken lightly, it is a tremendous commitment in terms of time and energy and not many people see the real work that goes on behind the scenes to ensure we remain a viable club.

We have sadly seen criticism from some members; we will be addressing those concerns at the AGM on the 18th August and would therefore co-ordially invite you to attend our AGM so that you can be better informed.

**DAVE RANDELL**  
CHAIRMAN



# MEN'S RUGBY

BY MARTIN THOMAS

The start of the 2023/24 season saw us start in the Counties 3 Gloucestershire North. Following the start of pre-season we lost the services of Billy McGinty due to ill health. To ensure the coaching of players was kept to a very high standard we went on the search for a high profile coach. We advertised on Rugby Vacancies and were very lucky to get a lot of interest including a message from Rory Teague who had just finished a season as Attack coach at Racing 92. This was a real find for a grassroots club and to add to that he lived in one of the villages close to Tewkesbury. It seemed like it was meant to happen.

The package offered to playing member continued to include

- An international Level 3 Coaching for both Senior Men's teams;
- A trained Physiotherapist to run a clinics and to pitch side for 1st XV matches

- All paying members were again offered branded stash
- Loss of income insurance was taken out to ensure when players were injured we able to claim for loss of income;
- Beers for all players after all Home matches.

The capture of such a quality coach allowed the team and individual players to develop quickly and the actual 1st XV rugby results for the season were good.

- **1st XV** - 14 wins, 6 losses. This included 12 try bonus points and 2 losing bonus points. This resulted in us finishing fourth. The season saw us score a massive 664 points for and only 276 against. The 24/25 season is one where we truly believe we can be promoted and hope you will be there to support us with that.
- **2nd XV** - 3 wins and 9 losses meant the team finished 7th and were relegated. Many of the losses were due to not being able to field a side. This is something we see as a priority for the 24/25 season and part of our approach to recruit new players and players through transition .

# MEN'S RUGBY

## CONTINUED

Unfortunately at the end of the season, we saw Rory Teague take up a post at a school in Norfolk and was unable to continue with pre-season and coaching in September and the new season.

So for the second season in a row we find ourselves looking for a new coach. We have some interesting candidates and will update you in the near future.

This was a very exciting time for Tewkesbury RFC and we saw some real young stars take up the mantle to help move Tewkesbury forward. Brendan, Ollie, Archive, Max, the two Jacks and Big Joe all being a consistent part of the 1st XV throughout the season. At the end of the season we saw three players standing out in the county and being selected for County U20s Brendand Llewellyn, Reuben Woodham and Oliver Thomas. Two of them were then selected and played for Southwest England!

Brenden also was the league's top try scorer with 24 tries.

Wow I hear you say! Wow indeed! What season it was for all these players. We are pleased to say we are able to retain all of them and with some old faces returning we can only see a strengthened squad.

Again the transition from the Junior section is proving to be a massive success for the Club and is a good sign that our strategic decision making is continuing to pay off.

Lots more of the Juniors are waiting in the wings to move up from the colts in the coming 12 months and we look forward to this being an ongoing conveyor belt into the future.

Thank you to all our members for their support through the season. We look forward to seeing you all on the sidelines cheering us on in 24/25 and we hope to provide you with the reward of some great rugby and more success!

I couldn't write this article without paying tribute to a man who I am proud to have met, to have called a friend and to have had a post match conversation with every week. Paul "Larp" Cole was a player at the club and as a mark of respect we will be withdrawing the number "4" shirt this season and will replace the number with "PC". RIP Larp.

**Sponsorship** continues to go from strength to strength with our main sponsor for Senior Men, BMW, remaining, along with Joedan becoming the new sponsor for all Junior teams. We will see in excess of 30 companies with boards around the main pitch and once again our thanks goes to those local companies for their support. We are constantly on the lookout for more sponsors for the 24/25 season but currently have a total of 51 we can only see this going from Strength to Strength. We are always on the lookout for sponsors so if you or anyone you know is interested please point them in our direction especially if they want to sponsor a player.



# WOMEN'S RUGBY

BY KAIA HILLSMITH AND JESS COOMBS

This season marked a significant milestone as the women's team celebrated their 30th anniversary. The celebrations highlighted the team's journey, achievements, and the impact the team has had over the past three decades. The 30th anniversary was not just a celebration of the past but also a commitment to the future, ensuring that the legacy of the women's team continues to thrive.

Under the watchful eye of head coach Emily Hatherall, the team went from strength to strength throughout the season. Many new faces, who had never put on a pair of boots before, joined the ranks. With numbers a distant issue of the past, the team successfully fielded players throughout the season, securing a respectable mid-place position in the league. This achievement is a testament to the efforts in improving women's sport and fostering a positive team culture.

Off the pitch the team has been dedicated to raising funds for the National Association of Premenstrual Syndromes (NAPs) in memory of their teammate, Paige McCormack. The team's efforts, from running half marathons to hosting a women's only touch tournament, have raised over £5.5k to date. Our mission is to raise awareness of Premenstrual Dysphoric Disorder (PMDD) and address the underfunding and lack of education in women's health within the national health system.

We extend our heartfelt gratitude to all members who showed their unwavering support for the team and women's rugby throughout the past season. Standing on the shoulders of the trailblazing women who have paved the way over the last 30 years, and with the continued backing of our club and its members, we eagerly anticipate a bright, successful, and competitive season in the NC2 league.



# JUNIOR RUGBY

**BY RICH BARBER**

We've had another successful year in the junior section of Tewkesbury rugby club.

This year we have had three main priorities:

1. Increasing the number of girls and boys playing rugby across all ages.
2. Supporting coach development to ensure that coaches feel valued and appreciated, and at the same time delivering high-quality learning environments for our children.
3. Making our club an amazing location for the entire membership of the junior section of the club and their families to spend time and whole club vision going forward that feeds the talent pipeline for both Joe in the Academy and the Senior men's and women's teams in the years to come. I hope to announce the people appointed to these roles in the coming weeks.

I could talk with huge pride about successes achieved in every age group this year across mini rugby and boys and girls Junior rugby. I am particularly proud of the achievements of this years combination group formed of boys in year seven and eight. I have been blown away with the achievement in recruiting a new girls team made up of predominantly new members in years five and six. I'd also like to recognise the junior girls sections and the ways in which they have integrated as part of multi-club hubs to provide meaningful Rugby where numbers have been a challenge. Finally, it was brilliant to see some trophies being won at this year's Junior rugby festival in Evesham.

Almost 200 registered players and nearly 30 coaches have been involved in the Junior section of the club this season.

I'd like to extend my thanks to outgoing members of our junior committee in particular Gill who has been a constant source of support throughout recent years.

I'd like to thank Dan, Tash, Billy and Lisa in particular for all the work that goes on in and around the clubhouse to make our children, their families and guests from visiting clubs feel welcome.





This year our priorities remain broadly consistent with those of the year that has just passed. However, we seek to learn from both successes and failures and adapt to the changing landscape of grassroots rugby and children's learning and development in society.

We offer our full support to Joe Wheeler in his new role as head of the Academy and his whole team. We consider this an excellent appointment that will be brilliant in ensuring a quality transition for our young men from junior to adult Rugby. This year in the junior section we will be implementing a number of new roles to help grow and develop our club in line with our priorities going forward.

Rich Whincup will be leading on coach development and mentoring this year. I am looking to appoint a Head of Junior Rugby (U12-U16) and a Head of Mini Rugby (U6-U11). These rolls will support coaches to deliver a whole club vision going forward that feeds the talent pipeline for both Joe in the Academy and the Senior men's and women's teams in the years to come. I hope to announce the people appointed to these roles in the coming weeks.

Finally, I'd like to thank you, all members of the club and members of the senior management committee for your ongoing support.

**Rich Barber**  
**Junior Chairman**

## GIRL'S RUGBY

**BY SARAH HAYES AND PETE HEALEY**

In the summer of 2023, we had some players new to rugby join in with current squad and ended up with girls in the U12s, U14s, U16s & U18s age groups, in September we joined in with a cluster of clubs to allow the girls greater numbers for training, the clubs included Upton, Malvern & Bredon. From this the girls were able to play several competitive games at U14s and U16s. We were also invited to join a cluster from Cheltenham Tigers, Old Pats and Stow and benefitted from regular monthly training sessions on a Friday evening. For the upcoming season the U14 & 16's will join with the local cluster to have regular friendly fixtures. The U18s will look to transition and train alongside the women's team and keep their link with the other girls in the section.



# COLTS RUGBY

BY JOE WHEELER

As the 2023-2024 rugby season ends, I would like to take a moment to reflect on the remarkable journey of our Tewkesbury RFC Colts squad. This season has been filled with thrilling matches, significant growth, and community involvement that highlights the spirit of our Rugby Club and town.

The Tewkesbury Colts Squad had a strong season, finishing 5th in the GRFU League North. It is worth noting that the Tewkesbury RFC Colts squad was made up entirely of U17s players, bar one player (Samuel Tomkins), playing against other squads dominated by U18 players. We finished our competitive season with a record of 8 wins and 8 losses and we were immensely proud of not only our approach to the development league, ensuring that all players were rotated and gained valuable in game experience, but how the squad behaved impeccably throughout the season with only two card sanctions whilst setting a great example for the rest of the Tewkesbury RFC Junior section to follow. The team showcased their skill and determination on the field all-season long.

The improvement across the whole squad was significant as the season went progressed stringing together back-to-back victories and taking scalps of rugby hotbeds whilst away on the road. Key victories included an away win against Drybrook U18s (12-22), the double, home and away wins against Matson Colts (19-22 & 11-7), an emphatic away win against Cheltenham North 69-0 and winning another double against local rivals Bredon Star (17-26 & 14-5).

- Players Player of the Season: Liam Lynch
- Coaches Player of the Season: Timothy Clayton
- Most Improved Player: Samuel Tomkins

A huge thank you to all our players, their families, the supporters, the volunteers at the club and our sponsors. Your dedication and passion are what make this club special.

Lastly, I would like to thank Colts coaching team, to which I am only a small cog. Rich Whincup (Head Coach/Kicking Coach) lead the season from start to finish, leaving no stone unturned when it came to preparation and planning, his passion for the game was passed on to the squad all season and without his unwavering dedication the team it would not have made the progress it did. Nic Jones (Assistant Coach), again lead with passion and enthusiasm that was exactly what the squad needed and was always reliable under pressure. Steve Wade (Team Manager) kept all of us in order with our administrative requirements and supported the coaching team and the matchday squad each week.

Sadly, we say goodbye to Rich and Nic at the end of the 2023-2024 season to pursue other rugby commitments, but they will always be welcome at Tewkesbury RFC.

As we look forward to the 2024-2025 season, I am delighted to accept the position of Head Coach for the Tewkesbury RFC Colts and I am delighted to welcome Nick Bishop as the Assistant Coach. Thankfully, we have retained Steve Wade as the Team Manager.



# WALKING RUGBY

BY PHIL COLE

It's been a busy year for the trundlers with some of the fitter taking part in last year's Touch tournament and actually winning some games.

We were given a donation by the local charity Bookworm to buy some playing kit which saw its first outing against Droitwich in November, we've played them several times this year and also had games before the firsts with Gloster Old Boys and Longlevens.

This July saw us host our first invitational tournament with teams from Newent, Ledbury, Gloucester Relics and Droitwich playing and raising money for the Leeds Hospital MND.

We have a relatively stable core with about a dozen turning up in all weathers over winter and unsurprisingly expanding a little with the warmer weather so we are now regularly getting 18-20 people playing each week.

Although it is played in good humour we are looking for some reffing help to crack the occasional whip and calm things down a bit. Any old players are welcome to come and join in, we play from 6 every Wednesday.

Walking Rugby have also nominated Bill Neild to join the Management Committee from September as their Player Representative.



# TOUCH RUGBY

BY PAUL MCDONALD

During the past season, I attempted to implement a touch rugby program at Tewkesbury RFC, aiming to engage players of all abilities and ages. Despite my efforts, the initiative faced significant challenges, primarily due to a lack of interest and engagement from the club members. This limited participation ultimately hindered the program's potential success. However, touch rugby remains a promising avenue for fostering inclusivity and fitness within the community, as evidenced by its growing popularity in other clubs. Encouragingly, the Instagram page for the touch rugby program has seen a growing number of followers, nearly reaching 100. This suggests that a stronger, more targeted social media campaign could enhance awareness and participation.

To determine the viability of continuing this initiative, further support from the club's leadership and an intensified promotional effort, especially via social media, are essential. With the right backing and increased awareness, touch rugby could still become a valuable addition to Tewkesbury RFC's offerings, promoting active participation and broadening the club's appeal.

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# GROUND REPORT

BY MARK WOODHAM AND DAN HARTNETT-MORRISH

The club is proud to announce continued investment in our pitches and grounds throughout 2024. These improvements are designed to create a more attractive and safer environment for both players and spectators.

We secured a fantastic £20,000 grant from the Enover Landfill Trust, allowing us to replace aging barriers and reduce the height of overgrown poplar trees surrounding the grounds. This reduction was crucial to protect the playing surface and ensure player and spectator safety, as the trees had become a potential hazard.

An altercation between a player and spectators last season meant the club needed to act to improve safety around the perimeter of the pitch. The new barriers mean we can keep players and spectators safe during games, on both sides of the pitch. While the Enover grant provided a significant boost, the club recognised the need for further investment to complete the full perimeter of the pitch. We're pleased to report that the club committed additional funds to ensure this vital improvement.

Our ongoing commitment to ground maintenance extends beyond the playing surface. The borehole and irrigation system, installed last year, continues to deliver impressive results, enabling us to effectively water the pitch during dry periods. This ensures our pitch maintenance program remains uninterrupted throughout the off-season.

Looking ahead, we're excited to announce plans for installing new dugouts before the start of the upcoming season. More news will be sent out about this soon, but we wish to thank James Arnold for his assistance in making this happen.

Additionally, we have been working with South West RFU grounds team and have submitted a funding request for future ground maintenance projects. We anticipate receiving a response in November of this year.

The club remains committed to providing a top-tier playing environment for our players and a welcoming space for our fans. These continued investments will ensure our grounds remain a source of pride for the entire club community.



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# CLUBHOUSE SUMMARY

**BY MARK WOODHAM**

In October 2023 we appointed Dan Hartnett-Morrish as Operations Manager.

The decision to make this appointment came from a complete review of our commercial operations and the need to reduce the burden on the management committee, who with full time jobs simply cannot give the amount of time it actually takes to run the commercial operations of the club. The position was advertised and several candidates were interviewed against a marking system and was therefore carried out on an open and fair basis.

The appointment is also a significant change to how the clubhouse has been run in the past with the new position reporting directly to the Officers of the Club rather than the Management Committee. This is an important step change as ultimately the Officers of the Club are legally responsible for its operations and therefore this was the ideal opportunity to implement this change in reporting.

Let's not be under any illusions that the financial climate has put huge pressures on us - rugby doesn't financially support rugby therefore revenues from our commercial operations e.g the clubhouse has to meet the shortfall as well as providing the revenues to invest in our infrastructure. Our daily basic running costs have doubled so if we are to succeed then we all have to be open and accept the need for change.

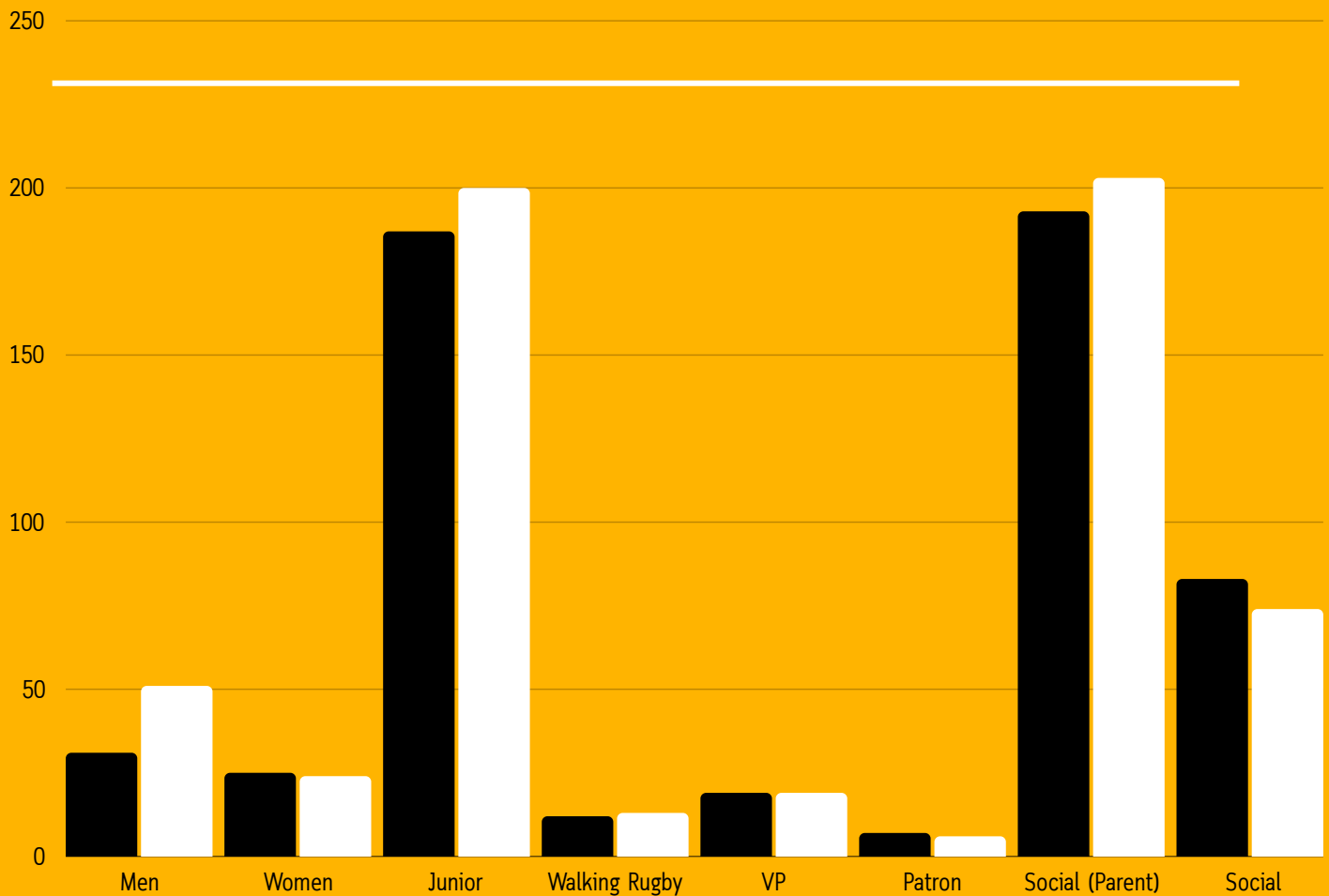
We all know that the clubhouse needs further investment and we are actively seeking funding to help us make some improvements within the clubhouse. However, grants are becoming few and far between particularly for refurbishment projects. However, we are committed to doing our best and will continue to apply for funding.

Dan will be speaking at the AGM about our plans for the clubhouse, so we would encourage those of you who have raised concerns to come along and listen to what we have to say so that you are better placed to understand why we have made the decisions we have.



22/23

23/24



## MEMBERSHIP

Whilst our playing numbers are growing, the number of social and patron membership remains static/in decline.

Therefore the Officers of the Club and the Management Committee have reviewed and benchmarked ourselves against other local clubs and have concluded that we need to make some changes that supports the clubs financial viability.

We will be talking in more detail about these changes at the AGM (we will not be going into detail prior to this) but to provide members with an outline the following membership will apply from September 1st 2024.

Our VP membership is undergoing a complete review and details will be announced at a later date once complete.

- Senior Players membership will change to a single payment to include a range of benefits.
- Patron membership remains unchanged at £55.00 but will now include a 10% bar discount and voting rights.
- Social membership will be reduced to a nominal £1.00 but will include no bar discount or voting rights.
- Members of skittles clubs using our facilities will now be charged a skittles membership of £30.00. Excludes bar discount and any voting rights. This is a separate membership and any patrons or players who are part of a skittles team will be required to pay for an additional skittles membership.
- Junior players will increase by £5.00 per player on previous season.

Registration number: 01731439

# Tewkesbury Rugby Football Club Ltd

Annual Report and Unaudited Financial Statements

for the Year Ended 31 March 2024

Holberton & Co  
Nortonbury House  
37 High Street  
Tewkesbury  
Gloucestershire  
GL20 5BB



# Tewkesbury Rugby Football Club Ltd

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# **Tewkesbury Rugby Football Club Ltd**

## **Company Information**

<b>Directors</b>	A R Bishop N M Smith D C Bull K Watkins M J Woodham
<b>Company secretary</b>	M J Woodham
<b>Registered office</b>	Nortonbury House 37 High Street Tewkesbury Gloucestershire GL20 5BB
<b>Accountants</b>	Holberton & Co Nortonbury House 37 High Street Tewkesbury Gloucestershire GL20 5BB

## **Tewkesbury Rugby Football Club Ltd**

### **Directors' Report for the Year Ended 31 March 2024**

The directors present their report and the financial statements for the year ended 31 March 2024.

#### **Directors of the company**

The directors who held office during the year were as follows:

A R Bishop

N M Smith

D C Bull

K Watkins

M J Woodham - Company secretary and director

#### **Principal activity**

The principal activity of the company is the running of a rugby club in the local community

#### **Small companies provision statement**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised by the Board on 30 July 2024 and signed on its behalf by:

.....  
N M Smith  
Director

.....  
M J Woodham  
Company secretary and director

**Accountants' Report to the Board of Directors on the Preparation of the Unaudited  
Statutory Accounts of  
Tewkesbury Rugby Football Club Ltd  
for the Year Ended 31 March 2024**

It is your duty to ensure that Tewkesbury Rugby Football Club Ltd has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of Tewkesbury Rugby Football Club Ltd. You consider that Tewkesbury Rugby Football Club Ltd is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Tewkesbury Rugby Football Club Ltd. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

.....

Holberton & Co  
Nortonbury House  
37 High Street  
Tewkesbury  
Gloucestershire  
GL20 5BB  
30 July 2024

## Tewkesbury Rugby Football Club Ltd

### Profit and Loss Account for the Year Ended 31 March 2024

	Note	2024 £	2023 £
Turnover		208,738	212,169
Cost of sales		<u>(76,845)</u>	<u>(79,198)</u>
Gross profit		131,893	132,971
Administrative expenses		<u>(164,287)</u>	<u>(160,816)</u>
Operating loss		<u>(32,394)</u>	<u>(27,845)</u>
Loss before tax	4	(32,394)	(27,845)
Tax on loss		<u>-</u>	<u>2,746</u>
Loss for the financial year		<u><u>(32,394)</u></u>	<u><u>(25,099)</u></u>

The above results were derived from continuing operations.

The company has no recognised gains or losses for the year other than the results above.

## Tewkesbury Rugby Football Club Ltd

### Statement of Comprehensive Income for the Year Ended 31 March 2024

	2024 £	2023 £
Loss for the year	<u>(32,394)</u>	<u>(25,099)</u>
Total comprehensive income for the year	<u><u>(32,394)</u></u>	<u><u>(25,099)</u></u>

## Tewkesbury Rugby Football Club Ltd

### (Registration number: 01731439) Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	5	608,723	626,303
<b>Current assets</b>			
Stocks	6	9,826	5,636
Debtors	7	16,080	10,434
Cash at bank and in hand		41,821	86,022
		<u>67,727</u>	<u>102,092</u>
<b>Creditors: Amounts falling due within one year</b>	8	<u>(56,230)</u>	<u>(62,950)</u>
<b>Net current assets</b>		<u>11,497</u>	<u>39,142</u>
<b>Total assets less current liabilities</b>		620,220	665,445
<b>Creditors: Amounts falling due after more than one year</b>	8	<u>(342,139)</u>	<u>(354,970)</u>
<b>Net assets</b>		<u>278,081</u>	<u>310,475</u>
<b>Capital and reserves</b>			
Retained earnings		<u>278,081</u>	<u>310,475</u>
Shareholders' funds		<u>278,081</u>	<u>310,475</u>

For the financial year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised by the Board on 30 July 2024 and signed on its behalf by:

The notes on pages 9 to 13 form an integral part of these financial statements.

**Tewkesbury Rugby Football Club Ltd**

**(Registration number: 01731439)  
Balance Sheet as at 31 March 2024**

.....  
N M Smith  
Director

.....  
M J Woodham  
Company secretary and director



## Tewkesbury Rugby Football Club Ltd

### Statement of Changes in Equity for the Year Ended 31 March 2024

	<b>Retained earnings £</b>	<b>Total £</b>
At 1 April 2023	310,475	310,475
Loss for the year	(32,394)	(32,394)
At 31 March 2024	278,081	278,081
	<b>Retained earnings £</b>	<b>Total £</b>
At 1 April 2022	335,574	335,574
Loss for the year	(25,099)	(25,099)
At 31 March 2023	310,475	310,475

The notes on pages 9 to 13 form an integral part of these financial statements.

# Tewkesbury Rugby Football Club Ltd

## Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

### 1 General information

The company is a private company limited by share capital, incorporated in England and Wales.

The address of its registered office is:

Nortonbury House  
37 High Street  
Tewkesbury  
Gloucestershire  
GL20 5BB

These financial statements were authorised for issue by the Board on 30 July 2024.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A smaller entities - 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' and the Companies Act 2006 (as applicable to companies subject to the small companies' regime).

#### Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

#### Revenue recognition

Turnover comprises the fair value of the consideration received or receivable for the sale of goods and provision of services in the ordinary course of the company's activities. Turnover is shown net of sales/value added tax, returns, rebates and discounts.

The company recognises revenue when:

The amount of revenue can be reliably measured;

it is probable that future economic benefits will flow to the entity;

and specific criteria have been met for each of the company's activities.

#### Tax

The tax expense for the period comprises tax. Tax is recognised in profit or loss, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates taxable income.

# Tewkesbury Rugby Football Club Ltd

## Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

### **tangible assets**

Tangible assets are stated in the balance sheet at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

### **Depreciation**

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Freehold buildings	2% on cost
Plant and machinery	25% reducing balance

### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

### **Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first-in, first-out (FIFO) method.

The cost of finished goods and work in progress comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the inventories to their present location and condition. At each reporting date, stocks are assessed for impairment. If stocks are impaired, the carrying amount is reduced to its selling price less costs to complete and sell; the impairment loss is recognised immediately in profit or loss.

### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

### **Borrowings**

# Tewkesbury Rugby Football Club Ltd

## Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the profit and loss account over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the company has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

### Share capital

The company has no share capital and is limited by guarantee

### Defined contribution pension obligation

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

### 3 Staff numbers

The average number of persons employed by the company (including directors) during the year, was 10 (2023 - 8).

### 4 Loss before tax

Arrived at after charging/(crediting)

	2024	2023
	£	£
Depreciation expense	<u>20,501</u>	<u>20,703</u>

## Tewkesbury Rugby Football Club Ltd

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### 5 Tangible assets

	Land and buildings £	Furniture, fittings and equipment £	Total £
<b>Cost or valuation</b>			
At 1 April 2023	859,436	68,555	927,991
Additions	-	2,920	2,920
At 31 March 2024	859,436	71,475	930,911
<b>Depreciation</b>			
At 1 April 2023	249,424	52,264	301,688
Charge for the year	16,428	4,072	20,500
At 31 March 2024	265,852	56,336	322,188
<b>Carrying amount</b>			
At 31 March 2024	593,584	15,139	608,723
At 31 March 2023	610,012	16,291	626,303

Included within the net book value of land and buildings above is £593,584 (2023 - £610,013) in respect of freehold land and buildings.

#### 6 Stocks

	2024 £	2023 £
Other inventories	9,826	5,636

#### 7 Debtors

	2024 £	2023 £
<b>Current</b>		
Trade debtors	2,254	-
Prepayments	2,978	3,106
Other debtors	10,848	7,328
	16,080	10,434

## Tewkesbury Rugby Football Club Ltd

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### 8 Creditors

##### Creditors: amounts falling due within one year

	2024	2023
	£	£
<b>Due within one year</b>		
Trade creditors	13,547	21,590
Taxation and social security	1,558	1,422
Accruals and deferred income	37,500	38,300
Other creditors	3,625	1,638
	<u>56,230</u>	<u>62,950</u>

##### Creditors: amounts falling due after more than one year

	2024	2023	
	£	£	
	Note		
<b>Due after one year</b>			
Loans and borrowings	9	44,989	51,657
Other non-current financial liabilities		297,150	303,313
		<u>342,139</u>	<u>354,970</u>

#### 9 Loans and borrowings

	2024	2023
	£	£
<b>Non-current loans and borrowings</b>		
Other borrowings	<u>44,989</u>	<u>51,657</u>

## Tewkesbury Rugby Football Club Ltd

### Detailed Profit and Loss Account for the Year Ended 31 March 2024

	2024 £	2023 £
turnover (analysed below)	208,738	212,169
Cost of sales (analysed below)	<u>(76,845)</u>	<u>(79,198)</u>
Gross profit	<u>131,893</u>	<u>132,971</u>
Gross profit (%)	63.19%	62.67%
<b>Administrative expenses</b>		
Employment costs (analysed below)	(49,469)	(30,843)
Establishment costs (analysed below)	(50,055)	(55,794)
General administrative expenses (analysed below)	(41,693)	(50,408)
Finance charges (analysed below)	(2,569)	(3,068)
Depreciation costs (analysed below)	<u>(20,501)</u>	<u>(20,703)</u>
	<u>(164,287)</u>	<u>(160,816)</u>
Operating loss	<u>(32,394)</u>	<u>(27,845)</u>
Loss before tax	<u><u>(32,394)</u></u>	<u><u>(27,845)</u></u>

This page does not form part of the statutory financial statements.

## Tewkesbury Rugby Football Club Ltd

### Detailed Profit and Loss Account for the Year Ended 31 March 2024

	2024 £	2023 £
<b>Turnover</b>		
Bar sales	138,483	148,010
Subscriptions	21,850	14,673
Club hire, events and clothing	27,748	11,235
Donations and sponsorship	14,353	19,807
Government grants released in year	6,163	6,335
Interest received	141	110
Grants and subsidies	-	11,999
	<u>208,738</u>	<u>212,169</u>
<b>Cost of sales</b>		
Opening raw materials	5,636	5,636
Purchases	70,797	79,198
Direct costs	10,238	-
Closing raw materials	(9,826)	(5,636)
	<u>76,845</u>	<u>79,198</u>
<b>Employment costs</b>		
Wages and salaries (excluding directors)	48,010	30,693
Staff pensions (Defined contribution)	1,414	-
Staff training	45	150
	<u>49,469</u>	<u>30,843</u>
<b>Establishment costs</b>		
Rent and rates	(1,910)	(2,595)
Light, heat and power	(11,083)	(9,967)
Insurance	(4,171)	(4,881)
Pitch maintenance	(8,862)	(20,392)
TV costs	-	(1,737)
Repairs and maintenance	(24,029)	(16,222)
	<u>(50,055)</u>	<u>(55,794)</u>

This page does not form part of the statutory financial statements.



## Tewkesbury Rugby Football Club Ltd

### Detailed Profit and Loss Account for the Year Ended 31 March 2024

	2024 £	2023 £
<b>General administrative expenses</b>		
Telephone and fax	2,363	3,499
Computer software and maintenance costs	766	-
Printing, postage and stationery	1,296	3,411
Trade and professional journals	1,254	-
Playing costs and clothing	25,282	32,436
Sundry expenses	1,490	3,904
Cleaning	1,537	1,942
Motor expenses	365	25
Advertising	3,870	947
Accountancy fees	2,434	3,744
Legal and professional fees	1,036	500
	<u>41,693</u>	<u>50,408</u>
<b>Finance charges</b>		
Bank charges	18	656
Credit card charges	2,551	2,412
	<u>2,569</u>	<u>3,068</u>
<b>Depreciation costs</b>		
Depreciation of freehold property	16,429	16,428
Depreciation of plant and machinery (owned)	4,072	4,275
	<u>20,501</u>	<u>20,703</u>

This page does not form part of the statutory financial statements.

# **Tewkesbury Rugby Football Club**

## **Minutes of the Annual General Meeting**

**Sunday 6 August 2023 at mid-day**



### **Those Present:**

David Randall (Chairman), Mark Woodham (Honorary Secretary), James Arnold (Honorary Treasurer), Martin Thomas, Richard Barber, Gill Mould, Zoe Gamble, Adrian Bishop, Rich Johns, Teri Watkins

Luke Gamble, Dan Morrish-Harnett, Emily Burrows, Lynette McKeown, Chris Dean, Stacey Johansen, Alan Snare, Graham Baker, Paul Cole, Maggie Cole, Pete Bytheway, Kerry Reynolds, Bill Neild, Lesley Neild.

### **Apologies:**

Phil Broughton, Bryan Parsons, Pete Healey, Mark Goodridge, Jamie Burn.

The Chairman opened the meeting and welcomed everyone to the AGM.

He thanked the following committee members who had already stood down or would be standing down at the AGM. Adrian Bishop, for his chairmanship of the junior section but said that he would remain as a Director of the club. He also thanked both Teri Watkins and Zoe Gamble for their time on the Management Committee. He also thanked Sarah Cole who had been treasurer for the Junior Committee for many years for her commitment and who had also stood down at the end of last season. He welcomed new members to the management committee Rich Barber, Jamie Burn and Mark Goodridge.

### **Finance Report**

#### **James Arnold, Honorary Treasurer**

The draft accounts had been circulated to those members who had requested them. He confirmed that the final accounts would be completed shortly and would be signed off by two Directors.

JA shared a slide showing P&L results for the period making the following observations.

**Bar Sales:** The 2022 comparison is not a full year of sales, had it been a full year we would have expected to have seen around £128,000 of which £7,000 would be on price/growth on revenues.

**Subscriptions:** Down by 32% this would be discussed under the membership section later in the meeting.

**Sponsorship:** Sponsorship was up thanks to the hard work of Martin Thomas to attract new sponsors and retain existing ones.

**Grants:** The figures shown e.g., £53k vs £18k is due to the way we use cash accounting rather than accrual accounting. The £35,000 grant came in the first quarter but the majority of the money was spent in the current year.

**Other Income:** A lot of work has been done in terms of hire and Kerry Reynolds has done well to increase revenue. Although the increase of 99% reflects that 2021/2022 was not a full year but needless to say it is on the increase.

**Direct Costs:** Were up by 56% driven by 16% increases. Gas went up significantly as did prices from Cellar Supplies/Heineken. We are working with suppliers to get the best value to keep prices down as much as we can.

**Wages:** Although wages increased by 63% these have gone up as we have now taken on a cleaner rather than using a contractor and the contractor costs of £4,000 have now been transferred into wages to pay the cleaners wages. Again, the previous year's figures are not a complete year.

**Playing Costs:** Martin Thomas has worked hard to minimise the impact of playing costs which was reduced due to a lower spend on pitches.

**Club Utility Costs:** Again, these have increased by were driven by the costs of installing air conditioning units, LED lights, bar stock control storage and maintenance repairs.

**Support Overheads:** We saw an increase over the previous year but this was driven by legal fees to have the Deeds adjusted which were incorrect. Insurance also went up as we had to do some adjustments to ensure that the club was sufficiently covered.

Maggie Cole asked about Player loss of income insurance. It was confirmed that both the men and women were covered under this policy providing they were affiliated to the club.

Graham Baker asked why we were only paying bar staff minimum wage. James Arnold confirmed that the club were paying staff Living Wage which was higher than minimum wage and that all staff received increases in line with government guidance.

Stacey Johansen said that she did not believe staff were paid enough given what they were and this had been raised and not responded to. James Arnold would review and provide feedback to the staff.

**Investments:** James Arnold outlined some of the key investments the club have undertaken including the irrigation system, accounting system, pitch improvements, air conditioning LED lights in the clubhouse, improved stock security, playing lights, insurance/health &

safety, policies, HR and training as well as improved changing facilities for the women and a new hard standing area for the bins hidden between the containers. Looking forward we will complete the irrigation system, pitch side fencing replaced with RFU recommended solution, reduce tree height to a safe level, clubhouse refurbishment, toilet upgrade in clubhouse foyer and the replacement of the patio doors.

### **Rugby Report**

#### **Martin Thomas Director of Rugby**

Martin said that for him the best thing for him that has happened in men's rugby was the transition from Junior/Colts to Seniors. We took around 13 players from the previous seasons Colts players and he said that without them we wouldn't have finished the season where we did.

Colts look strong moving forward with around 28 players for this coming season. If we can start seeing around 5 of these young men transitioning into seniors then this what will ensure the future of the club.

Martin wanted to thank Billy McGinty who has been a great coach for us. We have taken on a new coach for the foreseeable future. He will be working on a playing strategy and will also get involved with the Colts, Juniors and Women.

Results were not brilliant but with the players we have, and we are now seeing around 28 players regularly turning up for training things are looking more positive.

### **Women's Report**

#### **Zoe Gamble – Co Captain**

Zoe said that there was a very small U15/U18 team so recruiting from the juniors wasn't a viable solution for the Women's team. However, they had seen an increase in numbers and pre-season training was seeing around 20 ladies turning up regularly to train. The appointment of Emily Hatherall as Coach was going well. She said their focus was to create a fun and social team that would bond and work well together. Whilst the team had had some good and bad results in the previous season, positivity was high.

Zoe said that the 30<sup>th</sup> Anniversary of Women's Rugby at the club was coming up and they would be looking to arrange some events around this.

### **Junior Report**

#### **Rich Barber – Junior Chairman/Safeguarding Officer**

Rich also wanted to express his thanks to Adrian Bishop and Sarah Cole for their time on the Junior Committee.

He confirmed that membership was strong, however, there were some challenges in the middle groups, where we needed to get more numbers. A recruitment campaign went out

over the summer which has attracted some new players. Mini rugby continues to do well and we already have new U6 players signed up for the start of the season.

Rich outlined the junior strategy for the coming year that would focus on :-

**1) Increase player membership to include boys and girls.**

Like many other clubs we struggle to attract girls into the games so this September we are introducing some after school clubs at local primary schools with the intention of getting more girls to the club. These sessions will be run by Pete Healey who will go into schools for 7 weeks.

**2) Investing in our Coaches** – we are fortunate to have so many great coaches with more coming on board at mini level. By investing and encouraging our coaches to develop their coaching skills by taking part in the many training sessions offered by the RFU and for those more experienced coaches and share their skills with others. A recent coaches meeting saw a great turnout, and a willingness from all to engage. Motivated and skilled coaches will ensure we can attract and retain players.

**3) Hub for Players and Families** – it's great to see the clubhouse buzzing when we have a home fixture so we need to find a way to encourage our young players/families to start using the clubhouse more frequently.

## **Ground Report**

### **Mark Woodham, Honorary Secretary**

We have seen a lot of changes and the pitches are doing well with the training pitch not far off from being used. The irrigation system had made a massive improvement and whilst it hasn't been needed recently due to heavy rain we know there will be dry periods where it will be vital if we are to maintain the pitches and avoid injuries and the pitches breaking up.

There is a "watering team" of Mark Woodham, Dave Randall, Kevin Cromwell and Dan Morrish-Harnett if anyone would like to join then please speak to one of the group. Mark pointed out that whilst we were able to install the irrigation system through a grant there was a contribution that the club were required to pay to secure the funding. The total cost for the irrigation was £20,500 of which we received a grant of £17,000 leaving the club to cover the shortfall.

A further grant of £20,000 has been awarded by Enover Community Trust which will be used to fund the replacement pitch side fencing to improve the quality of the club grounds and also improve spectator/player safety. Again, there will be a small contribution to the full project costs which is required by Enover as they will not fund 100%. We are hoping that work will commence towards the end of September.

We are also looking to replace the two dugouts which will cost around £6,000. With Sport England they will provide 50% match funding so that means we need to raise £3,000. We will be launching a match-funding campaign and would urge everyone to share with anyone

and everyone. Mark confirmed that everyone who donated £5.00 would be entered into a prize draw to England Six Nations Tickets. Graham Baker purchased 3 tickets (cash given).

## **Membership**

### **Rich Johns, Membership Secretary**

He reported that the overall membership numbers were down on the previous year. However, some of the figures were disputed for senior players by Martin Thomas and would need to be reviewed.

RJ reported that a new approach had been made with the Men's team paying membership through Spond. (Spond is a communication platform that is used by the club across all teams including juniors). Whilst payment is taking through Spond the club are required to update the RFU Game Management System. Martin Thomas said that this system had worked well making it easier for players to pay membership and subs and easier to track who had and who had not paid. It is anticipated that the same system will be rolled out to Women's rugby for the new season.

Junior membership cards were raised as an issue with people not getting discount on a Sunday morning. Gill Mould said that the junior committee had already recognised this issue and they were putting in place a system to ensure parents received their membership card. All junior memberships are purchased through GMS and some parents do not bother to add a parental social membership when purchasing player membership. This means that every new order needs to be checked in GMS and would account for the drop in Parental membership.

RJ confirmed that members would be given a two-week grace period from the start of September to renew membership after which time discount would not be given.

Membership fees for the coming season was discussed.

Maggie Cole asked if the committee were worried about the decline and what were they intending on doing. The management committee said that first and foremost we are a rugby club and we would focus on building player numbers.

## **Appointments**

In line with the Constitution the position of Chairman was due for re-election.

David Randall had confirmed he would like to stand for re-election for a further 3-years and had been proposed by Mark Woodham and seconded by James Arnold.

Graham Baker proposed Adrian Bishop to the position which was seconded by Luke Gamble.

Mark Woodham confirmed that there would need to be a vote and asked the two nominees to leave the room whilst voting took place. There was a discussion when some members said they had proxy votes from other members but the club had received no instructions

from these members. It was therefore agreed that proxy voting would not be accepted and only those in the room that were able to vote. Members were asked to approach the bar and place an X on the ballot paper against their preferred candidate.

Mark Woodham showed the room the ballot paper and confirmed that the vote had concluded that David Randall was re-appointed as Chairman for the next 3 years.

### **Clubhouse**

#### **Mark Woodham, Honorary Secretary**

He reported that we had seen some great events with the Junior Fun Day being really well attended and which would take place again on 2 September. The past players lunch also went really well and are looking for this to be a permanent fixture on the calendar. Good increases in day time hire.

As previously mentioned that you to the 200 Club for providing the finances to pay for the LED lights and ceiling refurb. We will be seeing some investment into the Women's toilets in the foyer thanks to a grant from the RFU work will commence in August.

### **Looking Forward**

Mark Woodham outlined some of the key initiatives that the committee would be focussing on during the coming year.

### **Rugby**

We will be looking at improving on our finishing position from last season and challenge for promotion.

Women will continue to build numbers and build a strong team

Juniors will continue to look at improving numbers and coach development

### **Grounds**

Installing the new pitch side fencing in late September

Launch crowd funding campaign for two new dugouts. Total costs around £6,000 and we will be looking at Sport England for match funding meaning we need to raise £3,000 ourselves. Mark Woodham confirmed that every entry over £5.00 would be entered into a prize raffle to receive England Six Nations tickets. Graham Baker gave David Randall £15.00 cash for 3 tickets.

### **Clubhouse**

Finances permitting, we will be replacing the front doors and improve the overall look. Start project to extend the clubhouse over the side patio with an "orangery". RFU funding for social spaces that improve Women's game day experience and attract players could be an opportunity for grants.

We will also review the possibility of solar panels and grey water solution to make the club more viable. A grant application to Severn Trent earlier this year for solar panels proved unsuccessful.

## **Any Other Business**

Maggie Cole raised that the minutes of the last meeting and an Agenda had not been mentioned at the start of the meeting. Mark Woodham accepted the comment and apologised for the oversight.

Lesley Neild said that the Captains Board had not been updated and that she raised this every year. The Management Committee accepted the comment and action as quickly as possible.

Dave Randall also wanted to extend his thanks to David Bull who stepped down as treasurer the previous year for his commitment to the club, but who would remain as a Director and to everyone who do so much for the club, much of which is behind the scenes that the members don't see.

Rich Johns confirmed that a Club 40 event was being planned as the anniversary was fast approaching.

Mark Woodham said that with the World Cup coming we were looking at what we can do in the club to make the most of the event for the club.

Mark Woodham also confirmed that we would be hosting the Nags event at the club in 2024.

There being no other business the Annual General Meeting was closed.